



August 16, 2021

Dear Hale`iwa Families,

Thank you very much for helping us to keep our campus safe. We are very grateful to all of our Hale`iwa families for keeping your children home when they are feeling ill or when they have any COVID like symptoms. Since the new delta variant is especially contagious, **any** COVID like symptom is something to be wary of so please continue to keep your child home when **any** COVID like symptom surfaces.

While this may seem obvious, **we have been asked to remind families to report any positive COVID test results of our school's students immediately upon receiving the test results.** Informing the school that your child(ren) **is going to be tested** is also very helpful. We appreciate you keeping us in the loop so that we can plan for potential absences of students who are being tested as a precautionary measure. **You can contact the school via our school email at haleiwaschool@haleiwa.k12.hi.us at any time, day or night, including weekends.** We check this email account regularly and it helps us if we can address positive cases on the weekend before students return to school on Monday.

For any student who needs to be out from school for an extended period, meaning 3 or more days, (COVID related or not), parents may request school work to be sent home. **Please understand that teachers will need between 24 to 48 hours to gather the work to send home to students.** After 5 days of consecutive absences, the school will automatically compile work to send home. Depending on the preference of the teacher, the work sent home could be "hard copy work", it could be work that students will need to access on their chromebooks or it could be a combination of both hard copy and electronic work.

If you have any questions or need any assistance, please do not hesitate to contact the office at 637-8237 between 7:30am and 4:00pm on weekdays and by email at any time.

Sincerely,

Malaea Wetzel
Principal